

Ponchatoula Area Recreation District No. 1
19030 Ponchatoula Park Dr.
Ponchatoula, LA 70454
Conference Room - Gym
Regular Board Meeting Minutes
Thursday, April 16, 2026
6:00 p.m.

I. Call to Order: Terry Byers, Chairman

The public hearing was called to order by Terry Byers, at 6:04 p.m.

II. Roll Call: Terry Byers (P), Marshall Graves (P) , Patricia Landaiche (P), Kyle Mitchell (P) via phone
Christy Whitaker (P)

Visitors: Chris Mouswaswa, Letisha Smith, Wesley Fletcher, Paul Riggs, with James, Lambert, Riggs ,
Shelly Matherne, Jerme Williams, Jaycees

III. Approval of Minutes: March 19, 2026

Motion By: Christy Whitaker Second by: Tricia Landaiche

Favor: 5 Opposed: 0 Abstained: 0 Absent: 0

IV. Approval of Financials: March 2026

Motion by: Marshall Graves Seconded by: Christy Whitaker

Favor: 5 Opposed: 0 Abstained: 0 Absent: 0

Terry Byers requested a motion to amend the agenda to add an Executive Session for the purpose of providing an update regarding a legal matter involving a former employee.

Motion By: Marshall Graves Second by: Tricia Landaiche

Favor: 5 Opposed: 0 Abstained: 0 Absent: 0

V. Public / Guest Comments: None

VI. Reports:

Director's Report, Chris Mouswaswa-

Programs and events- Volleyball registration 181 participants registered with 59 spots remaining,

Spring in the Park – March 28 Over 300 participants

New Orleans Pelicans Tournament – March 28 over 1500 attendees, established partnerships for future events

Upcoming-

Zumbathon – April 18

Spring Cleaning Volunteer Day- April 21

Family & Friends Day in the Park- April 25

Youth Fishing Rodeo- May 2

Administration & Finance-

Finance and operations policies completed and submitted for board review.
CPA meeting completed and audit preparation in progress.

Ongoing Capital & Improvement Projects

New Construction & Renovations

- New conference room / storage / office building
RFP issued April 15, 2026
Contractor feedback indicates potential to exceed Public Bid Law threshold
- Existing conference room / office remodel
Design plans pending (currently with architect)

Maintenance & Repairs

Completed Work

- Replaced windscreen and fence capping (baseball fields)
- Painted parking lots and roadway markings
- Updated scoreboard decals
- Installed alarm and motion sensors (Gym 2)
- Repaired plumbing leak (Gym 2 restrooms)
- Removed damaged playground equipment (in-house)

Gym 2 Sewer System

- Identified absence of holding tank in original construction
- Pump failure due to system limitations
- Installation of new holding tank scheduled for April 21, 2026

Additional Ongoing Projects

Inclusive Playground:

- Restroom plans in development (donation coordination)
- Site layout complete and trees cleared
- Quotes being obtained for:
 - PA system upgrades
 - Pressure washing gym exterior
 - Exterior renovation of middle concession
- Painting of middle concession building

VII. Old Business:

- a. Inclusive Playground- Paul Riggs asked for an update and what procedures were taken for acquiring the equipment for the inclusive Playground, Shelly Matherne provided information on the steps that were taken and where they are at now with the process. Riggs was going to take the information that was provided and make sure that everything fell under compliance.
- b. Rentals – New Motion

